

Juvenile Drug Court Application

CERTIFICATE OF ASSURANCE FOR JUVENILE DRUG COURTS

I hereby certify that the _____ (name of court/program) will comply with the following best practices.

1. Develop a policy/procedure manual for program operations which includes, but is not limited to, the following:
 - a. Verify that substance abuse and mental health professionals providing services to Drug Court participants are licensed by the Arizona Board of Behavioral Health Examiners.
 - b. Verify that provider agencies are licensed by the Arizona Department of Health Services, Office of Behavioral Health Licensure.
 - c. Access Title XIX and Title XXI coverage for services, when applicable; and
 - d. Safeguard personally identifying data and participant status information
2. Develop Memorandum of Understanding between participating agencies and Qualified Service Agreements for service providers that adhere to HIPAA and Federal Regulations
3. Develop a participant handbook/manual
4. Use AOC risk/needs assessment and updates to identify current level of risk/need
5. Develop a Treatment Manual Leader Guide that outlines the treatment program
6. Provide a treatment component that is at least 12 months long, including aftercare
7. Develop the following written materials:
 - a. Program participation consent form
 - b. Drug Court treatment contracts that specify performance criteria and compliance timelines
 - c. Consent for Release of Information form
 - d. Research disclosure/Consent protocol
 - e. Sanctions and incentives protocol
 - f. Drug Court treatment curriculum
 - g. Data-sharing agreement with treatment providers
8. Provide case management services to assist with service coordination
9. Establish attendance standards, corresponding documentation guidelines and data collection procedures to capture and report client activity
10. Establish drug court graduation and, where appropriate, alumni induction procedures

Presiding Superior Court Judge

Presiding Juvenile Court Judge